



## Background Check/ Safe Environment Verification

I, \_\_\_\_\_ (name), as \_\_\_\_\_

(title) of \_\_\_\_\_ (community name),

hereby state that I and any other appropriate superiors of our community have discerned that

\_\_\_\_\_ (name of community member) is

well-equipped and able to serve as a mentor in the Vocations Outreach Discernment Mentorship Program for program participants, including those that are under the age of 18.

After reviewing their personal file, checking with those who worked with him/her in previous assignments, and from my own personal knowledge of the subject, I am able to certify without qualification that:

1. No criminal charges have even been brought against this person nor does he/she have a criminal record. The most recent criminal background check was completed on \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ (mo/day/yr). I understand that this individual will be required to complete another criminal background check in the event it was not previously completed and approved within the time requirements of Franciscan University. I acknowledge that I have notified this individual of the requirement of self-disclosing to you any subsequent criminal activity within three (3) business days of any conviction.
2. He/she has participated in an approved training session on safe environment for children. He/she has a certificate/documentation of completion of (arch)diocesan approved Safe Environment training \_\_\_\_\_ (safe environment program name: e.g., *Virtus, Protecting God's Children, Shield the Vulnerable, Keeping the Promise Alive*, etc.). The date of completion was on \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ (mo/day/yr). I understand that this individual will be required to complete another Safe Environment training in the event it was not previously completed and/or approved within the time requirements of Franciscan University.

I also hereby state that I and any other appropriate community superiors have read the program requirements and policies as listed on the "Minor Policy" page on the Vocations Outreach website.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date